

TOWNSHIP OF GEORGIAN BAY PUBLIC LIBRARY BOARD

C/O Box 220, Honey Harbour, ON P0E 1E0

Minutes

For the regular meeting on Tuesday, June 11th, 2019 at the Baxter Ward Community Centre at 5:00 p.m.

Present: Susan Stokes
Caroline Axiak
Allan Hazelton
Stephen Jarvis
Bonnie Blanchard
Judy Leadbetter
Margaret Cameron
Tracey Fitchett (CEO)

MEETING:

1. The meeting was called to order at 5:06 p.m.
2. Conflict of Interest Disclosure: **None**
3. Agenda Approval
Motion 19:32
To approve the agenda for the regular meeting of June 11th, 2019

Moved by: Allan Hazelton
Seconded by: Stephen Jarvis
Results: Carried
4. Approve the minutes from the regular meeting on May 14th, 2019
Motion 19:33
To approve the minutes of the regular meeting on May 14th, 2019 as presented

Moved by: Allan Hazelton
Seconded by: Stephen Jarvis
Results: Carried
5. Delegations – None
6. Finance, Administration & Legal:
 - a) **CEO Report**
- The CEO report was distributed at the board meeting.
 - b) **Financial Update:**
- There have been several expenses due to items that required purchasing for the Port Severn library move. The funds for these expenses must be withdrawn from a reserve account and a motion is required for the Township to do this.

Motion 19:34

To approve the transfer of funds in the amount of \$722.26 from reserve fund account number 5-5-4500-4668 Capital Program & Equipment to account number 5-2-5900-2599 Furnishing Equipment.

These expenses included items that were required for the library move in Port Severn.

Moved by: Allan Hazelton

Seconded by: Stephen Jarvis

Results: Carried

c) Council Rep Report

- Stephen talked about the ILLO status during a Council meeting.
- The current Township CAO, Laurie Kennard, has tendered her resignation. The township is accepting internal employees to apply for the interim position.
- The Honey Harbour Waterfront committee met twice to discuss what focus the group need to work on and to determine what the committee wants to do. There are constraints with the funds that have been received from the government and more funding is still expected from them. The designs are being worked on in incorporate these constraints.

The committee would like to showcase the plans for the redevelopment during Aug 17th Moonlight Madness event in Honey Harbour.

d) Port Severn Branch Move Update

The Port Severn library moved into the previous medical offices in the community services building is complete. There are a few minor issues that have to be ironed out such as new doors that are handicapped accessible and a ramp. Tracey is working with the Township on these items.

c) Honey Harbour Branch Move Update

There is no new information at this time.

7. New or Other Business:

a) Inter Library Loan Update

We are now able to offer this service again but the expense to send book out is our expense.

For now, we are going to monitor the program and see what our costs will be. Donation boxes have been put into all three branches to help offset the expense.

b) Policy Review

i) – OP-006 Strategic Planning Policy- table until next meeting

ii) – OP-007 Community Information Policy

Motion 19:35

To approve OP-007 Community Information Policy as presented.

Moved by: Stephen Jarvis

Seconded by: Allan Hazelton

Results: Carried

iii) – OP-008 Environmental Policy- tabled until next meeting

iv) – OP-009 Local Books for Sale in Library Policy- tabled until next meeting

8. Adjournment

Motion 19:36

To adjourn the regular meeting of Tuesday, June 11th, 2019 at 6:28 p.m.

Moved by: Stephen Jarvis

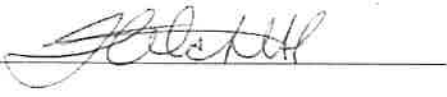
Seconded by: Allan Hazelton

Results: Carried

Next meeting will held on Tuesday, July 9th, 2019 at 5:00 p.m. at the MacTier Public Library.

Chair 

As Presented:

CEO 

As Amended:

Date: July 9/19