



TOWNSHIP OF GEORGIAN BAY PUBLIC LIBRARY BOARD
C/O Box 220, Honey Harbour, ON P0E 1E0

Minutes

For the regular meeting on Wednesday, November 28th, 2018 at the MacTier Public Library at 4:00 p.m.

Present: Diane Waters (Board Chair)
Trish Thornton (Appointed Vice Chair for meeting)
Linda Shannon
Linda Sladek
Judy Leadbetter
Sandi Christopherson
Teri Restemayer
Trish Thornton

Guests: Margarete Cameron
Lorraine Otley

Regrets: Susan Stoke, Julia Manning, Kathy Kay

MEETING:

1. The Chairperson will call the meeting to order at 4:04 p.m.
Motion 18:79
To appoint Trish Thornton as the Vice Chair for the regular meeting of November 28th, 2018

Moved by: Sandi Christopherson
Seconded by: Linda Sladek
Results: Carried
2. Conflict of Interest Disclosure: **None**
3. Approve the agenda
Motion 18:80
To approve the agenda of the regular meeting of Wednesday, November 28th, 2018 as presented

Moved by: Linda Sladek
Seconded by: Sandi Christopherson
Results: Carried
4. Approve the minutes from the regular meeting on October 17th, 2018
Motion 18:81
To approve the minutes of the regular meeting on October 17th, 2018 as presented

Moved by: Sandi Christopherson
Seconded by: Linda Sladek
Results: Carried

5. Delegations – None

6. Finance, Administration & Legal:

a) CEO Report- As distributed

b) Financial Update:

- A copy of the cheque register for November was distributed.
- A copy of the 2018 Operating Financial Statement as of November 21st, 2018 was distributed and discussed.
- The copy of the Visa Statement details was postponed until our next Board meeting.
- A copy of the circulation stats was distributed to the Board and discussed.

c) The Council Rep Report- was emailed to Board members prior to the meeting

d) Port Severn Branch Move- Diane talked about the meeting that occurred at the Township office a few weeks ago with regards to the Bressette House. Details still have to be worked on then it has to go to tender to find out the cost of the project.

e) Honey Harbour Branch Move- Diane talked about the meeting that took place last month at the school with the School Board Trustee, Larry Hope as well as Fred Waring, Jennifer Schnier, the School Board Superintendent, Tracey and herself. The space where the School's library had been is at the back of the school and that space would not work for us to put our library into. The preferred space would be two classrooms and the Principal's office at the front of the school. We are waiting to get the price estimates back for the cost to renovate this space. Once we have that then it can go before Council to see if they are interested in pursuing this.

It was also mentioned in other Libraries, there is sometimes a Teacher Librarian. Tracey will contact SOLS to see if there is any funding available that would help to cover the additional expense of hiring a Teacher Librarian.

f) Fund Raising Committee Update- No information at this time.

7. New or Other Business:

a) Board Elections- This has been postponed until the January 16th, 2019 meeting.

b) 2019 Budget- The proposed budget for 2019 was presented to the Board and discussed.

Motion 18:82

To approve the proposed 2019 Budget as presented

Moved by: Linda Sladek

Seconded by: Sandi Christopherson

Results: Carried

8. Adjournment

Motion 18:83

To adjourn the regular meeting of November 2th, 2018 at 5:40 p.m.

Moved by: Sandi Christopherson

Seconded by: Teri Restemayer

Results: Carried

Chair

CEO

Date: _____

As Approved: _____

As Amended: _____