

5. Delegations: None

6. Finance, Administration & Legal

Honey Harbour: The May circulation was 539. Five classes with 51 students visited the library from the Our Lady of Mercy and the Honey Harbour Public School.

The photography program attracted 11 people who discussed what they would like to learn and what they would like to do as a group. They will meet again on Wednesday, June 21st at 7 p.m. in the Honey Harbour Library. Meetings are scheduled for the 1st and 3rd Wednesday during the summer months. Barbara will get a legal opinion of whether participants should sign a release form if they go on photography field trips.

The memorial bench outside of the library has been refinished and it looks much better now.

MacTier: The circulation for May was 575. The Preschool Story Time had 4 sessions with a total of 20 children. The book club met with 18 participants.

The hot water heater under the sink in the staff area was leaking so it was replaced.

Tracey received a letter from Ron Cameron of the MacTier Development Committee.

The dedication of the Sesquicentennial monument at the library will be on Sunday, July 2nd at 3:15 p.m. to be followed by a Canada 150 cake.

Port Severn: The May circulation was 161 with 68 people using the library.

Overview: Overdrive downloads were 367 and Zinio e-magazines were 51.

The summer student, Katelyn Nowocin commenced her duties on Thursday, June 8th and is assisting staff by planning the summer programs and helping at the circulation desk. She is working both in Honey Harbour and MacTier Libraries.

The Township has upgraded Vadim and new account numbers have been issued.

The new book put out by the Georgian Bay Land Trust, Georgian Bay: Discovering a unique North American ecosystem is now for sale at the Honey Harbour Library for \$60.00 with \$10.00 going to the library.

Barbara has submitted the Provincial statistical survey.

b)Budget: The 2018 Budget schedule has been received from the Township. The library's draft budget has to be submitted to Jane Corbeil, Director of Finance by September 1st.

i)The cheque register was emailed to the Board and discussed. ii)Trial balance

iii)2016 Financial Statements & Charitable Information Return: The approved and signed 2016 Financial Statements were received from the auditor and given out to the Board members. The Charitable Information Return was signed by the CEO and sent to the government by the auditors. A copy has been filed in the Honey Harbour Library.

c)Committees

i.) Public Relations: Work has started on the Strategic Plan brochure.

ii) Friends of MacTier Library: nothing to report

d)Strategic Plan 2017-2021: The final plan has been received from the consultant.

e)Council Rep Report: June 12th & 13th Council Meeting

Council submitted another successful performance review for our Chief Administration Office.

Paul Wiancko, along with District and Trent Severn Waterway (TWS) staff will assess a water quality situation of algae plumes and weed control in front of a number of cottages in Little Go Home Bay, Gloucester Pool.

TWS presented plans to refurbish the control dams in Port Severn starting this fall, repair all control structures on Six Mile Lake(SML) and to replace the SML Channel and White's Falls dams to increase outflows.

Xplornet is assessing options to install a 200 ft. internet tower in Minor's Bay, Go Home Lake that should reach much of central Georgian Bay (GB) south to Gloucester Pool. Public comments were provided on development proposals for a few undersized islands in GB. Staff will prepare recommendations for our July meeting.

All the Peer Reviews of the various consultant site plan reports (environmental, transportation, septic system, etc.) are underway for the Macey Bay trailer park proposal. A Public Open House on these reports will be held in TO and locally this fall. The SML Interim Control By-law should be lifted in Aug. or Sept. with a report from staff. It will provide clarity and guidance to the Committee of Adjustment when reviewing variances for oversized cottage proposals on SML. A lake wide survey on changing the Gross Floor Area limit has been left with the two lake associations. The 2018 budget deliberations have begun for final approval in January. Those organizations wishing to delegate to Council need to schedule a time at the Aug 15 Committee of the Whole.

There was an extensive discussion on our noise by-law and complaints from rental cottages. Complaints should first go to the OPP, followed by an email to the Township. Our By-Law Officers will follow up.

Cottage assoc. on GB will be provided information so they can review potential errors to the zone mapping of small islands and send corrections to the Planning Dept.

Council reconfirmed their support for no Sunday gun hunting in the Township due to its seasonal population. Further confirmation of support will be reviewed at Assoc. Annual General Meetings this summer.

With entrances to Federal Parks being free this year, the Township is working with Parks Canada to prepare for traffic problems in Honey Harbour this summer.

Further Canada 150 funds have been provided to MacTier for bike racks and bleachers and the Honey Harbour Jazz Festival.

Kathy Kay attended the graduations for the Our Lady of Mercy School and the Honey Harbour Public School. The Mayor was unable to attend however he congratulated the two students from OLM during their class visit at the library and he visited the HHPL to congratulate the new grads there.

f)Capacity Building Grant-Children's Launch Pads: The children's launch pads are ready for circulation and they are being sent to the branches this week. The marketing materials are being posted as well.

g)CEO Succession Planning: The Board accepted the CEO's retirement letter with the retirement date being Friday, October 27th, 2017.

h) Ontario Seniors Community Grant 2017-2018: The first instalment of the grant was received in the library's bank account on June 19, 2017. The adult launch pads will be ordered in July.

i)Programming: The photography program was successful with 11 people attending. This program will continue on the first and third Wednesdays of each month. A colouring program for adults has been set up and advertised for both Honey Harbour and MacTier. The program in Honey Harbour will be on Wednesdays from 10 to 11 a.m. and in MacTier it will run on Tuesdays at 1 p.m. Colouring books and pencils will be provided or people are welcome to bring their own projects.

Staff has been very busy with the assistance of the summer student planning the summer programs for children. Mr. Lego, Sandy Inkster, story teller and Sparky the Fire Dog

will be special guests this summer at both Honey Harbour and MacTier Libraries. Additional programs have been planned as well. Marketing materials are being produced for these programs and advertising will be sent out and given out in each library.

j)Health & Safety Program: Nothing to report.

7. New or Other Business:

- i)Policies: a)Volunteer Policy b)Volunteer Recruitment Policy
 c)Interviewing Prospective Volunteers Policy d)Supervision of Volunteers Policy
 e)Applications for volunteer Positions Policy f)Attachment 1

Motion 17:32

To accept the following policies as presented: a)Volunteer Policy b)Volunteer Recruitment Policy c)Interviewing Prospective Volunteers Policy d)Supervision of Volunteers Policy e)Applications for Volunteer Positions Policy f)Attachment 1

Moved by Linda Shannon

Seconded by Susan Stokes

Carried

iii)Board/Staff/Volunteer Dinner: The room has been booked for the potluck dinner at Baxter Ward Community Centre for Friday, October 27, 2017. The Mayor has been given this date and invitations will go out in early September.

8. Closed Session: No Closed Session

9. Adjournment: The next meeting in August will be announced.

Motion 17:33

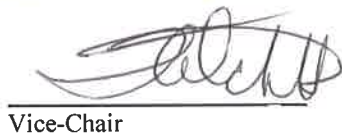
To adjourn the regular meeting of June 21st, 2017 at 5:02 p.m.

Moved by Susan Stokes

Seconded by Linda Shannon

Carried


Chair


Vice-Chair

Aug. 9/2017
Date

As Approved:

As Amended: _____

Motion # 17: 35