



# T

## OWNSHIP OF GEORGIAN BAY PUBLIC LIBRARY BOARD

### Code of Conduct Policy

Board motion number: 16:31

Date of original motion: Sept. 20/12

Date of review: May 26/2016

Chairperson's signature: T. Fitchett

*The Township of Georgian Bay Public Library provides everyone with equitable access to a wide range of Library services in welcoming surroundings. Please help us in maintaining an environment we all can enjoy by abiding by the following Codes of Conduct:*

**1.** The following are not permitted in the Library:

- a. Weapons, alcohol, and illegal drugs
- b. Smoking
- c. Bicycles
- d. Use of skateboards, in-line skates, and scooters
- e. Animals, with exception of programs approved by the Library or animals needed to assist an individual with a disability
- f. Abusive, threatening, disorderly, obscene or harassing language or behaviour
- g. Excessive noise or loud conversation
- h. Any conduct that interferes with the general enjoyment of the facility.

**2.** Eating and drinking are permitted in designated areas only.

**3.** Children must be supervised by parents/guardians.

**4.** Shirts and shoes must be worn at all times.

**5.** Do not enter areas designated for staff.

**6.** Do not post any notices, distribute any material, solicit, photograph, or record video, without approval from the CEO or Library staff.

**7.** Library staff reserve the right to open all bags, books and papers for inspection.

**8.** Cell phones must be placed on silent ring while in the library and conversations shall be respectful of others.

## **Code of Conduct Policy (Continued)**

### **Consequences of Non-Compliance**

Violation of any one of these rules, or any suspected criminal behaviour, may subject the individual(s) involved to exclusion from the Library premises under the authority of the Ontario Public Libraries Act, the Ontario Trespass to Property Act, the Criminal Code and other legislation in addition to referral to police and/or levy of replacement charges for damaged property. Most incidents that result in a suspension or banning from library facilities will be followed up by a written Trespass to Property notice.

Length of suspension will be determined by the CEO and appropriate staff and will depend on the severity of the situation.

Library staff will be notified of individuals who are banned or who have received a letter of trespass.