☰T OWNSHIP OF GEORGIAN BAY PUBLIC LIBRARY BOARD

COMPUTER & INTERNET POLICY

Board motion number: _17:16_____

Date of original motion: _May 31/12; Nov.24/14_

Date of review: _March 22, 2017_____

Chairperson's signature: _Diane Waters_____

PUBLIC ACCESS POLICY

The computers are located in a public area shared by customers of all ages, backgrounds and sensibilities and the contents displayed on the computer monitor will be visible to all. The Internet is a resource that allows library users access to information beyond that in the Library's collection. It offers access to local, national and global information sources, but it is not subject to any regulations. Not all sources are accurate, complete or authoritative. It contains sites that some customers may find offensive and Public Internet Access users are asked to consider this when accessing potentially controversial information and images. The Library reserves the right to ask individuals to refrain from displaying disturbing information or images.

A parent must give signed consent for any of their children between the ages of 11 and 15 to use the Internet terminal without parental supervision. A parent must supervise the use of the Internet by any of their children aged 10 and under. The Internet may contain material that is inappropriate for viewing by children. The library computers do not have filters. As with other library materials, restriction of a child's access to the Internet is the responsibility of the parent or legal guardian.

Customers who have children ages 15 years and younger who want to use the Library's Computers need to fill out and sign a "Computer User Agreement". (Attachment 1)

- Any person who uses the computer system owned, operated and/or controlled by the Library; and /or an Internet connection owned, controlled and/or provided by the Library (including any wireless connection) must carry out his or her activities in a manner that is compliant with Canada's Anti-Spam Legislation.

- Internet and wireless use will be free to customers with a valid library card.

- Customers/Visitors not eligible for a library card will pay a nominal fee as outlined in Appendix A.

- Customers are expected to use TGB-owned equipment with care. Any damage occurring as a result of misuse will be paid for by the customer or his/her guardian.

- The Public Internet Access Computers are ***not*** to be used for unauthorized, illegal or unethical purposes.

- Users will ***not*** attempt to modify or gain unauthorized access to files, passwords or data belonging to others,

- Library staff will accept bookings and supervise the use of the computers. Staff will ***not*** act as instructors, nor in lieu of parental guidance.

- Library staff has the right and the responsibility to revoke the computer privileges of any customer abusing said privileges or behaving inappropriately.

- The Library is ***not*** responsible for the validity or appropriateness of any information found on the software, CD-ROMS or the Internet.

The Township of Georgian Bay Public Library assumes no responsibility for any damages, direct or indirect, arising from its provision of access to Internet services. The Library disclaims any liability or responsibility arising from access to or use of information obtained through the Internet. Users are responsible for any commercial transactions made while using the Library's Internet connection.

Wireless Access Policy

Limitations and Disclosures
The Library's wireless network is secure, but the Library cannot guarantee the safety of your traffic across its wireless network. The Library assumes no responsibility for the configurations, security or files on your laptop resulting from connection to the Library's network. Information sent to or from your laptop can be captured by anyone else with a wireless device and appropriate software, within up to three hundred feet.

The Library is not able to provide technical assistance to you, and there is no guarantee that you will be able to make a wireless connection. If you need assistance you can contact the manufacturer of your laptop or software. The Library is not responsible for any changes you make to your computer settings.

- Customers can print from their devices to the library's network printer with Mobile Print.
- Direct access to a mail server is not available. Sending and receiving e-mail must be done through a wireless connection.
- To use the Wireless Internet connection patrons will need their own mobile device, a wireless network interface card and compatible headphones if they plan to access audio files.

- The Library cannot assist you with your device, card or configuration. The Library cannot accept the liability of handling your equipment. The Library will not be held responsible for any damages sustained while using your device within the Library's premises or while using the Library's wireless network.

Connection: An "access key" code will be given to customers to connect to the library's wireless internet. This access key code is subject to change.

All wireless customers will agree to follow the rules and regulations set out in the Public Access Computer Policy by the Township of Georgian Bay Public Library Board.