



TOWNSHIP OF GEORGIAN BAY PUBLIC LIBRARY BOARD

C/O Box 220, Honey Harbour, ON P0E 1E0

CEO Report

January 2021

Library Branch Stats

Circulation November

Honey Harbour was 179 (down 31% from October 2020) (down 62% from November 2019)

Computers 0

Wireless Users 33

MacTier was 344 (down 35% from October 2020) (down 40% from November 2019)

Computers 16

Wireless Users 59

Port Severn was 210 (down 4% from October 2020) (up 60% from November 2019)

Overdrive was 429 (up 2% from October 2020) (down 1% from November 2019)

Circulation December

Honey Harbour was 420 (up 135% from November 2020) (up 121% from December 2019)

Computers 0

Wireless Users 21

MacTier was 517 up 51% from November 2020) (up 33% from December 2019)

Computers 3

Wireless Users 58

Port Severn was 117 (down 44% from November 2020) (up 38% from December 2019)

Overdrive was 551 (up 28% from November 2020) (up 25% from December 2019)

Summary of Library Operations

November was very quiet for all of the library branches. The virtual author read with Emma Donoghue was very successful. There were a total of 221 people registered for the event. This was sponsored by the libraries in the District of Muskoka including ourselves. We are starting to plan for additional virtual author events, through Harper Collins. Our goal is to offer these quarterly throughout the year.

Final preparations were made to the new school location. We received our occupancy permit and opened on December 5th. Unfortunately, we were only open for curbside service but the public can see the library from the doorway. A power point presentation was made showcasing our new location and it was posted onto our Facebook page and website. There have been about 1700 views to date.

I wanted to try to increase the number of people who are coming into the library and create a few fun things for children to make so I created a contest. It was called 'The Twelve Days of Christmas Crafts'. There were 12 individual crafts, each one had all of the supplies needed in a bag plus the instruction sheet including step by step pictures.

People would come into the library and pick up the first three craft kits for each child. Each day, as their child completed one, they would take a picture and email to me. I would respond to the email and enter their child's name into a draw. Once the first three crafts were completed, they could stop by and pick up the next three kits. For the Honey Harbour School, we sent the initial three crafts home with all of the students. If we received pictures of the completed crafts, we would send the next three crafts via their teacher. It was so successful! There were 43 children that worked on the crafts and about 300 pictures were emailed. The winner was drawn on Dec. 22nd. Here is a picture of the winner and some of the craft samples.



The prize consisted of a board game, a slime making kit, two Christmas themed books, and a gingerbread house kit. We plan on doing something similar next year.

There have been a few minor bugs to work out with the new school location. There have been problems with the doors freezing so that we could not open them from the outside or the inside. The school has fixed this problem.

The washroom auto light/fan does not turn off most of the time on its own or it turns off unexpectedly while someone is in there. The electrician has looked at this and will be adjusting it.

Snow removal was an issue over the holidays. The parking lot was not cleared since the school was closed for the Christmas break. The custodian cleared and sanded the walkway to the door which was very helpful. The Township has not cleared the snow from the book drop box at our old location or the entrance door. The drop box at the new location has not been installed yet so we still need to use the one at the old location. I did email Jennifer but unfortunately, it has not been done yet as of Wednesday, January 6th.

I met with the other District library CEO's on Tuesday to discuss various matters. Due to the province wide shut down, all branches are now curbside service only. The other libraries have reduced the number of hours that curbside is available and have reduced staff accordingly. The reduction in hours are in place at least until the end of March at this point. It may change depending on the pandemic situation.

Our library is going to follow a similar protocol. I have reduced the hours to open on Tuesdays and Saturdays only, in all three locations, from 10 am to 3 pm. This will be effective immediately until the end of March.